



**CREDIT APPLICATION AND BANK RELEASE**

**This agreement is subject to all terms and conditions set forth on the attached sheet.**

DATE \_\_\_\_\_

Name of Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Nature of Business \_\_\_\_\_ Years in Business: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Corporation: \_\_\_\_\_ Partnership \_\_\_\_\_ Individual \_\_\_\_\_

Tax I.D. Number \_\_\_\_\_ Credit Limit Requested \_\_\_\_\_

Website Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

*(Billing Department)*

**CREDIT REFERENCES:** Four references in your general trade of business and bank

1. Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

2. Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

3. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_  
Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

4. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_  
Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**BANK REFERENCE**

1. Name of Bank \_\_\_\_\_ Account Number \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZipCode \_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**TERMS:1%10, net 30. Discounts will not be allowed after the 10th day following the invoice date. Orders will not be released when there is a past due open balance. We reserve the right to ship within 10% over or under the specified quantity.**

**SIGNATURE:** \_\_\_\_\_ **PRINT NAME** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **WITNESSED BY:** \_\_\_\_\_

**MUST BE SIGNED BY CORPORATE OFFICERS, AUTHORIZED UNIT MANAGERS,INDIVIDUAL OWNERS OR PARTNERS OF PARTNERSHIP.**



**CUSTOMER INFORMATION:**

Bank Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Re: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Account#: \_\_\_\_\_

**BANK INFORMATION:**

To Whom It May Concern:

The above named has just applied for credit with our company and has listed your bank as a reference. We would appreciate your immediate response as to the following:

1) Date account opened: \_\_\_\_\_

2) Average monthly balance: \_\_\_\_\_

3) Returned Checks: \_\_\_\_\_ YES \_\_\_\_\_ NO

**I hereby authorize the bank to release the information requested above**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_